



# HUDSON LIBRARY & HISTORICAL SOCIETY

96 LIBRARY STREET · HUDSON, OHIO · 44236

June 25, 2018

## Resolution Index

- #2018-029 Approval of the April 23, 2018 Regular Meeting Minutes
- #2018-030 Approval of April Financial Statements
  - 1. Payouts for the General, Private, Capital Improvement, and Brewster Café Funds in the amount of \$288,479.18
  - 2. Donations in the amount of \$7,440.00
- #2018-031 Approval of May Financial Statements
  - 1. Payouts for the General, Private, Capital Improvement, and Brewster Café Funds in the amount of \$308,396.58
  - 2. Donations in the amount of \$4,626.23



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## Minutes

The regularly-scheduled meeting of the Board of Trustees of The Hudson Library and Historical Society was called to order at 7:02 pm on Monday, June 25, 2018 in the Laurel Lake Room of the Hudson Library and Historical Society by President Basil Musnuff.

President Basil Musnuff directed the Secretary of the Board to call the Roll.

### TRUSTEES PRESENT AT ROLL CALL

Mr. Kabir Bhatia - n  
Dr. Denise Gibson - n  
Ms. Lesley Hoover - n  
Ms. Melissa Monaco - y  
Mr. Basil Musnuff - y

Mr. John Rydquist - y  
Mrs. Anne Suntken - y  
Mrs. Becky Thompson - y  
Mrs. Carleen Welch - y

### OFFICIALS AND OTHERS PRESENT AT ROLL CALL

Ms. Leslie Polott, Executive Director - y  
Ms. Molly Pandelli, Fiscal Officer - n  
Ms. Laura Greer, Deputy Fiscal Officer/Board Secretary - y

Ms. Marylyn Galganski, Head of IT - y  
Mrs. Ellen Smith, Assistant Director - y

### VISITORS

Ms. Lori Porter, LWH

## Minutes

**Resolution #2018-029:** Mrs. Suntken made the motion to approve the minutes of the April 23, 2018 regular meeting of the Board. Ms. Monaco seconded, and they were approved by unanimous voice vote.

### Finance Committee

#### A. Fiscal Officer's Report

1. April Financial Statements
  - a. Payouts for the General, Private, Capital Improvement, and Brewster Café Funds in the amount of \$288,479.18
  - b. Donations in the amount of \$7,440.00

Ms. Greer stated that the Library received approximately \$73,000 in PLF revenue in April as well as a property tax payment of roughly \$272,000. The market value of the investment account was around



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\$2.6 million. There were several more donations in memory of Perry Noe, as well as a \$4,000 from the Friends of the Hudson Library for Adult Digital products and a \$1,000 donation from Hudson Rotary Foundation for Children's Fiction resources.

**Resolution #2018-030:** Mrs. Welch made the motion to approve the April Financial Statements. Ms. Monaco seconded, and it was approved by unanimous voice vote.

## 2. May Financial Statements

- a. Payouts for the General, Private, Capital Improvement, and Brewster Café Funds in the amount of \$308,396.58
- b. Donations in the amount of \$4,626.23

Ms. Greer stated that in May the Library received approximately \$104,000 in PLF revenue as well as a property Homestead & Rollbacks payment of roughly \$114,000. She also stated that the investment account had an increase of about \$77,000 from April. The Friends of the Hudson Library donated \$3,000 for the Children's Summer Reading Program, and the Library received the remainder of the donations given in honor of Melissa Monaco's birthday, totaling just over \$1,000.

**Resolution #2018-031:** Mrs. Suntken made the motion to approve the May Financial Statements. Mr. Rydquist seconded, and it was approved by unanimous voice vote.

## Director's Report

Ms. Polott stated that this has been the year of facility-related issues. One of the Library's chiller/compressors on the HVAC system quit working and had to be replaced. The unit was under warranty, so the replacement resulted in no cost to HLHS. The second floor of the Library had to be shut down for a few days due to high temperatures. The Library will begin having quarterly inspections of the fire suppression system, as well as upgrade to a more sophisticated monitoring system. SimplexGrinnell will also be conducting a peppermint smell test to locate any leaks in the system that cannot be visually inspected. The Creativity Lab construction project has begun and Ms. Polott stated she would take people to look at it after the meeting. The Library received a grant to fund a week-long series of Sherlock Holmes programs from the Beacon Society. Ms. Polott gave a synopsis of upcoming programs.

## Committee Reports:

### A. Philanthropy Committee

The Committee is trying to select community members to be on the committee for the Feasibility Study.



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B. Ad Hoc Committee on Regulations Revisions

The Committee walked through the recommendations with the Hudson League of Women Voters, but still have a small portion to review before making recommendations to the Board.

Other Business

Mr. Musnuff updated the Board that Drew Forhan had agreed to participate in the Feasibility Study, but neither Debbie Currin nor Betty Franklin are able to take part. The Committee has prioritized their list of potential participants, and Library Strategies will start the interview process.

Mr. Musnuff reminded everyone that the July Board meeting is on July 16 to allow for the approval of the Pro Forma Budget in time for the deadline to be submitted to the County.

Adjournment

Meeting adjourned at 7:44 pm.

Respectively Submitted,

Mr. Basil Musnuff, President  
Board of Trustees

Ms. Greer, Board Secretary  
Board of Trustees