



HUDSON LIBRARY & HISTORICAL SOCIETY

96 LIBRARY STREET · HUDSON, OHIO · 44236

December 21, 2020

Resolution Index

- #2020-052 Approval of Board Meeting Minutes of November 23, 2020
- #2020-053 Approval of November Financial Statements
- Payouts for the General, Private, Capital Replacement and Brewster Café Funds
 - Donations in the amount of \$4,142.24
- #2020-054 Approval of Resolution to hold 2021 Annual meeting virtually and postpone
Trustee election



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The regularly scheduled meeting of the Board of Trustees of the Hudson Library and Historical Society was called to order at 7:02 pm on Monday, December 21st, 2020 via Zoom Video Conference by President Basil Musnuff. Mr. Musnuff commented that these formats were utilized because of social distancing requirements due to the COVID-19 pandemic, precluding gatherings of people at this time and in accordance with the relaxations of the Ohio Open Meetings law in place due to the pandemic.

President Basil Musnuff directed the Board Secretary to call the Roll.

TRUSTEES PRESENT AT ROLL CALL

Mrs. Beverly Dorson – y*
Mrs. Melissa Lindley – y*
Ms. Heather Link – y*
Mrs. Michelle Marshall – y*
Mr. Basil Musnuff – y*

Mr. John Rydquist – y*
Mr. Rob Swedenborg – y*
Mrs. Becky Thompson – y*
Mrs. Carleen Welch – y*

OFFICIALS AND OTHERS PRESENT AT ROLL CALL

Ms. Leslie Polott, Executive Director – y*
Ms. Marie Turkovich, Deputy Fiscal Officer/Board Secretary – y*
Ms. Molly Pandelli, Fiscal Officer – y*

VISITORS

**present via Zoom video conference*

Public Comment

Mr. Musnuff stated that this meeting is being held via Zoom video conference as well as streamed on the Library's YouTube channel due to the relaxed rules pertaining to the Sunshine laws. He requested those viewing the meeting via the YouTube stream to please put their name in the comments section, and that all public comments be placed there for presentation to the Board. The comments will be monitored during the meeting.

Minutes

Mr. Musnuff presented the minutes of the November 23rd, 2020 Board Meeting. Mr. Musnuff invited any comments or proposed changes to the minutes, and none were given

Resolution #2020-052: Mr. Swedenborg made the motion to approve the minutes of the November 23rd, 2020 Board Meeting. Mrs. Thompson seconded, and the minutes were approved by a roll call vote (y-9, n-0).



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Finance Committee

A. Fiscal Officer's Report

1. November Financial Statements
 - a. Payouts from the General, Private, Capital Improvement and Brewster Café Funds
 - b. Donations in the amount of \$4,142.24

Ms. Pandelli presented the November Financial Statements. The total PLF revenue received was \$108,576.34 which is about 2.7% more than November 2019 even though the total state PLF is down approximately 0.5% for the year. The investment account earned \$1,662.52 in interest and dividends in November and the market value increased \$263,972.87. Lastly, the Friends donated \$3,000 to be used for Adult Programming (\$2,000) and towards expenses of the Café (\$1,000).

Resolution #2020-053: Mrs. Welch stated that Finance Committee recommended approval and made the motion to approve the November Financial Statements as presented. Mr. Rydquist seconded, and it was approved by roll call vote (y-9, n-0).

Mrs. Welch stated that Legacy Strategic Asset Management Advisors will be meeting with the Finance Committee in the upcoming months and then they will meet with the full Library Board in April 2021.

Mr. Musnuff informed the Board that it is time for annual reviews for the Fiscal Officer and Library Executive Director. The employee self- evaluations will be distributed to the Board for review soon.

Director's Report

Ms. Polott presented the November Director's report highlighting that the library has already began booking events for the 3rd quarter of 2021. Ms. Polott stated that the new library initiative offering lessonface classes for piano and guitar has been well received and the library will soon offer an Italian series in the 2nd quarter of 2021. In addition, the genealogy virtual programs are doing very well, and one- on- one genealogy tutoring is now being offered.

Next Ms. Polott informed the Board of recent facility issues such as;

- Plumber services related to toilet issues
- HVAC vendor addressing temperature issues
- Diebold performed repairs on the drive through transaction drawer



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Ms. Polott stated that due to the large volume of use the drive through window receives necessitates occasional repairs on the circulation window drawer.

Mr. Musnuff commented and congratulated the Hudson Library and Historical Society on achieving a 5-star rating for the 8th straight year from The Library Journal Index of Public Library Service, especially during a difficult year. He thanked the library staff on behalf of the Board for their hard work in achieving this national recognition.

Friends of the Hudson Library

Ms. Polott noted she had nothing new to report.

Mrs. Dorson reported that the Friends made a recent donation of books to the Battered Women's Shelter in Akron.

Committee Reports

Philanthropy Committee

Mrs. Marshall informed the Board that the Philanthropy Committee met before the Board meeting this evening. Although the previously anticipated Ina Garten event will not occur due to author unavailability staff have suggested other potential speaker events such as Stanley Tucci or Guy Fieri, as well as committee book suggestions of *Run Fast. Eat Slow*. A live summer or fall 2021 fund raising event is currently being discussed. The committee plans to meet again before the January 2021 Board meeting.

Levy Update

Mr. Swedenborg of the Library Levy Public Relation Committee informed the Board of recent activities including reaching out to Mrs. Marshall and Mr. Rydquist regarding signage and postcards. He stated the next levy committee meeting will be in the new year, noting that things are progressing nicely.

Ad Hoc Committee on Annual Meeting/Nomination Committee

Mr. Musnuff updated the Board that the current organizational regulations related to the Annual Meeting and Trustee elections lack the ability to address the current pandemic and current public meeting limitations. Mr. Musnuff discussed the proposal that was previously distributed to the Board, addressing the postponement of the Trustee election and the platform of the Annual Meeting in February, to be conducted virtually.

Mr. Musnuff requested the proposed resolution be displayed on YouTube channel for public viewing and Ms. Pandelli did display the proposed resolution.



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RESOLUTION OF THE BOARD OF LIBRARY TRUSTEES OF THE HUDSON LIBRARY & HISTORICAL SOCIETY

WHEREAS, the Regulations of the Hudson Library & Historical Society require an Annual Meeting of the Members (as defined therein) on any day in the month of February at Library or, if deemed necessary, at another public forum at a location in Hudson; and

WHEREAS, the Regulations also provide that the election of three seats on the Board of Trustees shall be conducted at the Annual Meeting; and

WHEREAS, the Regulations provide that Members must be present at the Annual Meeting at the time of the election of Trustees to submit a vote, and “[a]bsentee ballots, proxy voting, voting through the use of “authorized communications equipment” (as that term is defined in Ohio Revised Code section 1702.01(Q)) and voting by mail are not permitted;” and

WHEREAS, the COVID-19 global pandemic has resulted in governmental prohibitions against large gatherings of people such as the Annual Meeting for the purpose of promoting community health and well-being; and

WHEREAS, the Regulations of the Hudson Library & Historical Society do not contemplate a scenario in which it would be prohibited to hold the Annual Meeting in person; and

WHEREAS, the Board of Trustees of the Hudson Library & Historical Society wishes to fulfill its responsibility to hold an Annual Meeting and report to the Members on the state of the organization even though a large gathering cannot be conducted at the Library or any other venue;

NOW, THEREFORE, BE IT RESOLVED, that the 2021 Annual Meeting shall be conducted on Sunday, February 21, 2021 at 2:00 pm via Zoom or other electronic conference service, and shall be live-streamed on the Hudson Library & Historical Society’s YouTube page so that Members may observe the Annual Meeting and voice comments and questions via that feature of the streaming service;



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FURTHER RESOLVED, that the election of Trustees shall not be conducted at the 2021 Annual Meeting, and shall be postponed until such time that the election can be conducted in compliance with the in-person voting requirements of the Regulations; and

FURTHER RESOLVED, that all current Board Members shall retain their seats until such time as an election of new Board Members can be conducted in compliance with the in-person voting requirements of the Regulations.

Mr. Musnuff inquired if any comments or changes to the proposed resolution before requesting a motion, none were brought forth.

Resolution #2020-054: Mr. Swedenborg made the motion to approve the resolution as presented. Mr. Rydquist seconded, and it was approved by roll a call vote (y-9, n-0).

Other Business:

Mr. Musnuff inquired if any comments were noted from the public during the meeting, none were noted.

Mr. Rydquist inquired of the correct name of the library as levy language states references to Free Public Library. Ms. Polott responded that this is typical language used in current and past levy's, while clarifying the correct full library name is the Hudson Library and Historical Society.

Adjournment

Meeting adjourned at 7:32 pm.

Respectively Submitted,

Mr. Basil Musnuff, President
Board of Trustees

Ms. Marie Turkovich, Board Secretary
Board of Trustees