



HUDSON LIBRARY & HISTORICAL SOCIETY

96 LIBRARY STREET · HUDSON, OHIO · 44236

April 26, 2021

Resolution Index

- #2021-017 Approval of Regular Board Meeting Minutes of March 22nd, 2021
- #2021-018 Approval of March 2021 Financial Statements
 - Payouts for the General, Private, Capital Improvement and Brewster Café Funds
 - Donations in the amount of \$6,561.32
- #2021-019 Approval of Resolution to establish the Polott Speaker Series for programming



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The regularly scheduled meeting of the Board of Trustees of the Hudson Library and Historical Society was called to order at 7:00 pm on Monday, April 26th, 2021 via Zoom Video Conference by President Basil Musnuff. Mr. Musnuff commented that these formats were utilized because of social distancing requirements due to the COVID-19 pandemic, precluding gatherings of people at this time and in accordance with the relaxations of the Ohio Open Meetings law in place due to the pandemic.

President Basil Musnuff directed the Board Secretary to call the Roll.

TRUSTEES PRESENT AT ROLL CALL

Mrs. Beverly Dorson – y*
Mrs. Melissa Lindley – n**
Ms. Heather Link – y*
Mrs. Michelle Marshall – y*
Mr. Basil Musnuff – y*

Mr. John Rydquist – y*
Mr. Rob Swedenborg – y*
Mrs. Becky Thompson – y*
Mrs. Carleen Welch – y*

OFFICIALS AND OTHERS PRESENT AT ROLL CALL

Ms. Leslie Polott, Executive Director – y*
Ms. Marie Turkovich, Deputy Fiscal Officer/Board Secretary – y*
Ms. Molly Pandelli, Fiscal Officer – y*

VISITORS

Paul Rhoads-YouTube observer

**present via Zoom video conference*

***not present during roll call but present for all motions*

Mr. Musnuff noted for the record that there was a quorum present for the Board Meeting.

Public Comment

Mr. Musnuff stated that this meeting is being held via Zoom Video Conference as well as streamed on the Library's YouTube channel due to the relaxed rules pertaining to the Sunshine laws during the pandemic. He requested the public viewing the meeting via the YouTube stream to please put their name in the comments section, and that all public comments be placed there for presentation to the Board. The comments will be monitored and addressed later in the meeting.

Minutes



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Mr. Musnuff presented the minutes of the March 22nd, 2021 Board Meeting. Mr. Musnuff invited any comments or proposed changes to the minutes, and none were given.

Resolution #2021-017: Mr. Swedenborg made the motion to approve the minutes of the March 22nd, 2021 Board Meeting. Mrs. Lindley seconded, and the minutes were approved by a unanimous roll call vote (y - 9, n - 0).

Finance Committee

A. Fiscal Officer's Report

1. March Financial Statements
 - a. Payouts from the General, Private, Capital Improvement and Brewster Café Funds
 - b. Donations in the amount of \$ 6,561.32

Ms. Pandelli presented the March Financial Statements. She noted that just over \$105,000 of PLF revenue was received in March bringing total PLF collection 9.46% higher than 2020 through the 1st quarter.

She stated that the State's Budget Bill did pass in the House and is now in the Senate. There is currently no amendment in the bill to keep the PLF at 1.7%. By law, If no amendments are added to the HB110 to increase the PLF it will revert to 1.66%. In addition, there is a 2% income tax reduction included in House Bill 110 that will have a global effect on the General Revenue Fund.

Ms. Pandelli also noted that the relaxation of the Sunshine laws has been extended from July 1st to the end of the year.

The investment portfolio earned over \$8,000 in interest and dividends and \$12,588.92 in realized gains in March. The market value of the portfolio was almost \$3.1 million at month end and the book value was just over \$2.6 million.

Ms. Pandelli highlighted the new quarterly report included in the Financial statements, comparing the last 5 years for the General Fund and the Private Funds by revenue and expense lines. No questions were brought forth on the March financial statements.

Resolution #2021-018: Mrs. Welch stated that Finance Committee recommended approval and made the motion to approve the March Financial Statements as presented. Mrs. Dorson seconded, and it was approved by a unanimous roll call vote (y - 9, n - 0).

Ms. Pandelli stated the Legacy Asset Management advisors are scheduled to present an



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investment review to the Board in May, and she requested any specific items that Board members would like addressed be forwarded to her attention.

Director's Report

Ms. Polott presented the Director's report and highlighted the receipt of the Hudson League for Service grant in the amount of \$1,000 for children's programming. She stated a mini grant will be submitted to the Morgan Foundation for database renewals and Pitch Night 2021 in the upcoming months as well as a main grant submission in September. A virtual practicum student from Kent State University will begin to work in the Archives department, working on genealogy and preservation related projects, as the student works toward her Masters' degree requirements.

The library has booked programs through the end of year including Andrew McCarthy in May, Kate White in June, David Baldacci in September, and James Patterson in October.

The 2020 State Report was submitted by the library and Ms. Polott noted that many of the questions in the report pertained to COVID pandemic issues as well as trends related to virtual programming versus physical circulation and library hours of operation during the pandemic.

Friends of the Hudson Library

Ms. Polott updated the Board on the recent activities of the Friends and noted they had their first successful donation event and noted another donation date is scheduled on May 8th. The donated materials are quarantined in the volunteer's vehicles and then brought into the collection. The current plan is to have book sales twice a month starting in mid- May.

Committee Reports

Philanthropy Committee

Mrs. Marshall informed the Board that the Philanthropy Committee met right before the Board meeting and noted that Great Lakes Brewing Company event previously reviewed advised they currently are only doing virtual events and hope to have live events later in the year. Mrs. Marshall stated that the DonorPerfect software has been purchased and that Ms. Pandelli and Mrs. Turkovich are working through the process of uploading data, for prior years.

Levy Update

Mr. Musnuff noted that the election is now 1 week away on May 4th. He stated the Political Action Committee (PAC) goals were accomplished in getting levy information out to the community. Mrs. Thompson stated there were still volunteer slots open for the polling locations and shared the sign up locations and the website to volunteer at www.Stronghudsonlibrary.org.



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April 26, 2021

Proposal for Leslie Polott Speaker Series Funding Dedication

Ms. Swedenborg highlighted the tireless efforts and dedication of Leslie Polott over the last 25 years. Mrs. Welch noted the Finance Committee is in consensus to recommend the proposed resolution below:

RESOLUTION NO. 2021-019

RESOLUTION OF THE BOARD OF LIBRARY TRUSTEES OF THE HUDSON LIBRARY & HISTORICAL SOCIETY

WHEREAS, E. Leslie Polott assumed the position of Director of the Hudson Library & Historical Society on May 1, 1996;

WHEREAS, under Ms. Polott's outstanding leadership HLHS has enjoyed unparalleled success;

WHEREAS, with inspired and tireless effort, Ms. Polott played an essential role in the development of HLHS's outstanding facility, overseeing every detail in its design and construction, and dedicating herself to its maintenance over the years;

WHEREAS, through her vision and dedication, Ms. Polott has redefined the role of the Hudson Library & Historical Society, keeping the institution abreast of cutting edge technologies, developing programming of speakers, authors, artists, chefs and others that have set HLHS apart from its peer libraries;

WHEREAS, under Ms. Polott's leadership, the Hudson Library & Historical Society has established itself as a central place of culture, art, intellectual development, career development, historical research, genealogical research, and early literacy, that has earned the institution the distinction of being referred to as the Heart of Hudson and the pride and joy of the Hudson community;

WHEREAS, Ms. Polott has established and nurtured important relationships that have led to invaluable endowments, partnerships, and grants that have greatly enhanced the Library's ability to serve its patrons;

WHEREAS, Ms. Polott's leadership has inspired members of the HLHS staff to reach the highest levels of their professional development and achievement;



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WHEREAS, the Hudson Library & Historical Society has developed incomparable programs under Ms. Polott's leadership to promote early literacy in our community, including the Summer Reading Program, that have inspired our youth to be avid readers and lifetime learners;

WHEREAS, the Hudson Library & Historical Society has, under Ms. Polott's leadership, received the ultimate Five-Star Rating from the American Library Association for eight consecutive years beginning in 2013, which is a distinction bestowed on fewer than 1.5% of libraries nationally;

WHEREAS, May 1, 2021 will mark the 25th Anniversary of Ms. Polott's appointment to the position of Director of the Hudson Library & Historical Society, which she has served with distinction; and

WHEREAS, the Board of Trustees wishes to recognize Ms. Polott for her years of dedication and service to the mission of the Hudson Library & Historical Society on the occasion of this 25th Anniversary;

NOW, THEREFORE, BE IT RESOLVED, that the Board shall appropriate the sum of \$10,000 Annually from the Hudson Library & Historical Society private funds to create and sustain the "Polott Speaker Series" to be dedicated to programming in an area of interest of the current director of the Library, the details of which fund will be formulated by the Finance Committee and presented to the Board for approval at a future meeting of the Board.

Resolution #2021-019: Mr. Swedenborg made the motion to approve the Resolution for Program Funding to establish the Polott Speaker Series. Mrs. Welch seconded, and the resolution was approved by a unanimous roll call vote (y - 9, n - 0).

Other Business:

Mr. Musnuff inquired if there had been any comments from the public during the meeting. He read the comments noted by Immanuel Godson stating, "middle class people are dishonest elitists".

Adjournment

Meeting adjourned at 7:36 pm.

Respectively Submitted,



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Mr. Basil Musnuff, President
Board of Trustees

Ms. Marie Turkovich, Board Secretary
Board of Trustees