



HUDSON LIBRARY & HISTORICAL SOCIETY

96 LIBRARY STREET · HUDSON, OHIO · 44236

October 25, 2021

Resolution Index

- #2021-036 Approval of Regular Board Meeting Minutes of September 27th, 2021
- #2021-037 Approval of September 2021 Financial Statements
 - Payouts for the General, Private, Capital Improvement and Brewster Café Funds
 - Donations in the amount of \$18,030.54
- #2021-038 Approval of 2022 Public Library Fund Allocation
- #2021-039 Approval of 2022 Tax Levy Certification
- #2021-040 Approval of Special Election Plan on December 4th, 2021
- #2021-041 Approval to move November Regular Board meeting to November 29th, 2021



HUDSON LIBRARY & HISTORICAL SOCIETY

96 LIBRARY STREET · HUDSON, OHIO · 44236

October 25, 2021

The regularly scheduled meeting of the Board of Trustees of the Hudson Library and Historical Society was called to order at 7:03 pm on Monday, October 25th, 2021 in the Flood Family Meeting Room of the Hudson Library and Historical Society by President Basil Musnuff.

President Basil Musnuff directed the Board Secretary to call the Roll.

TRUSTEES PRESENT AT ROLL CALL

Mrs. Beverly Dorson – y
Mrs. Melissa Lindley – Y
Ms. Heather Link – y
Mrs. Michelle Marshall – y
Mr. Basil Musnuff – y

Mr. John Rydquist – y
Mr. Rob Swedenborg – Y
Mrs. Becky Thompson – y
Mrs. Carleen Welch – y

OFFICIALS AND OTHERS PRESENT AT ROLL CALL

Ms. Leslie Polott, Executive Director – y
Ms. Molly Pandelli, Fiscal Officer – y
Ms. Marie Turkovich, Deputy Fiscal Officer/Board Secretary – y

VISITORS

Marcia Boon – Hudson League of Women Voters
Elizabeth Innamorato-Observer

Public Comment

Mr. Musnuff invited public comment as the first order of business on the agenda, none were brought forth.

Minutes

Mr. Musnuff presented the minutes of the September 27th, 2021 Board Meeting. Mr. Musnuff invited any comments or proposed changes to the minutes, none were brought forth.

Resolution #2021-036: Mrs. Marshall made the motion to approve the minutes of the September 27th, 2021 Board Meeting. Mr. Rydquist seconded, and they were approved by a unanimous voice vote.

Finance Committee

Mrs. Welch stated that the Finance Committee discussed the previously approved resolution of the Leslie Polott Fund. The Finance Committee is recommending structuring the seeding of the initial \$10,000 from the Private Funds be spent in year one, with any overages for programs in



HUDSON LIBRARY & HISTORICAL SOCIETY

96 LIBRARY STREET · HUDSON, OHIO · 44236

October 25, 2021

excess of the yearly \$10,000 will be supplemented by other funds. Any unused portion can be carried forward to the following year to be used. Ms. Polott stated that the programming of the new fund will focus on Arts & Humanities.

A. Fiscal Officer's Report

1. September Financial Statements
 - a. Payouts from the General, Private, Capital Improvement and Brewster Café Funds
 - b. Donations in the amount of \$18,030.54

Ms. Pandelli presented the September Financial Statements. She noted that PLF revenue received in September was just over \$128,000 and the total PLF collection for the year is up 18% more than last year. The investment portfolio earned \$10,612.09 in interest and dividends and saw a market decrease of just under \$100,000, leaving a balance of just over \$3,000,000 at month end. Ms. Pandelli stated the library received just over \$18,000.00 in donations for the month including \$3,000 from the Friends for large print books and Adult programming and \$14,150 for a Burton D. Morgan Foundation grant for the 2021 Global Entrepreneurship Week.

Resolution #2021-037: Mrs. Welch stated that Finance Committee recommended approval and made the motion to approve the September Financial Statements as presented. Mrs. Thompson seconded, and they were approved by unanimous voice vote.

Ms. Pandelli stated that Summit County library directors and trustees met to review and vote on the 2022 PLF formula. Ms. Pandelli stated the formula did not change from prior years, but was updated with 2020 circulation numbers. The Hudson Library's allocation percentage of 7.02305% is an increase of approximately 3.5%. She stated that next year, the new census numbers should be used in calculating the allocations, as they were not included this past year.

Mr. Musnuff inquired if an additional branch would increase the library's share of the PLF allocation. Ms. Polott responded yes and noted that the library has reviewed this option in the past and it is still on the table, such as a historical period museum or room, if the benefit outweighs the cost.

Resolution #2020-038: Mr. Swedenborg made the motion to approve the 2022 Public Library Fund Allocation of 7.02305%. Mrs. Marshall seconded, and it was approved a unanimous voice vote.

Ms. Pandelli presented the Tax Levy Certification for the collection year 2022 from the Summit County Budget Commission, which shows the current property value totals, estimated effective



HUDSON LIBRARY & HISTORICAL SOCIETY

96 LIBRARY STREET · HUDSON, OHIO · 44236

October 25, 2021

rate, and expected revenue on the renewal levy approved in 2021. The expected amount to be collected in 2022 is \$2,680,335, with an effective rate on the 2.9 mil renewal levy of 2.285 for residential properties. Ms. Pandelli advised that the certification must be accepted by the Board in order to receive the funds in 2022.

Resolution #2020-039: Mrs. Welch made the motion to approve the Tax Levy Certification for 2022 as presented. Ms. Link seconded, and it was approved by unanimous voice vote.

Director's Report

Ms. Polott presented the Director's report. In addition to her written report, she highlighted that the library has received 450 more COVID test to be distributed and they continue to go very quickly. The COVID tests are free to the library and patrons as a public service.

Ms. Polott stated there was an upcoming CLEVNET Directors meeting on October 29th and the 2022 cost of membership will be discussed. She stated that the CLEVNET membership provides all of the library's automation services and technical support, noting the importance of the membership to our virtual programs. She stated foot traffic in all libraries is lower, as compared to pre- pandemic periods as patrons enjoy the benefits of digital resources and programs from the comfort of their own homes.

The library is working on a couple of grants to be submitted. One is to the Hudson Garden Club who have been extremely generous to the library, to fund a speaker on a gardening topic, as well as an Ohio Humanities grant to be submitted in 2022.

Ms. Link inquired about the anticipated timeline of "in person" programs. Ms. Polott responded that currently speakers are requiring certain distance specifications from attendees and the library is unable to meet those requests at this time.

Friends of the Hudson Library

No update given.

Committee Reports

Nominating Committee

Consider Approval of plan for Special meeting December 4th, 2021

Mr. Musnuff reviewed the distributed proposed procedure plan for the trustee election. A discussion of options in the draft of either in-person or prerecorded nominee presentations ensued. Mrs. Lindley suggested nominee presentations be in the same format, either live or prerecorded, but to not have both formats. The Board consensus was to have presentations at



HUDSON LIBRARY & HISTORICAL SOCIETY

96 LIBRARY STREET · HUDSON, OHIO · 44236

October 25, 2021

the election in person. The draft of the December 4th meeting plan procedures will be updated to include this revision.

Ms. Polott stated that the nominees will be permitted to remove their masks during their presentations. This revision will also be incorporated in the approved meeting procedures.

Resolution #2020-040: Mr. Musnuff made the motion to approve December 4th Special meeting procedures with the stated revisions. Mrs. Dorson seconded, and it was approved by unanimous voice vote.

Other Business:

Consider rescheduling November Board meeting to November 29th, 2021

Mr. Musnuff stated that he would not be available to attend the currently scheduled Board meeting for November and suggested rescheduling to November 29th, 2021. No objections to the date change were brought forth.

Resolution #2020-041: Mr. Swedenborg made the motion to move the November Board meeting to November 29th, 2021. Mrs. Thompson seconded, and it approved by a unanimous voice vote.

Mr. Musnuff addressed recent school board and school library issues in the media and updated the Board that the library has been reviewing the issue with legal counsel. Ms. Polott stated that the library does follow the material selection policy that was drafted with the assistance of the American Library Association Office of Intellectual Freedom.

Adjournment

Meeting adjourned at 7:50 pm.

Respectively Submitted,

Mr. Basil Musnuff, President
Board of Trustees

Ms. Marie Turkovich, Board Secretary
Board of Trustees