



HUDSON LIBRARY & HISTORICAL SOCIETY

96 LIBRARY STREET · HUDSON, OHIO · 44236

October 30th, 2023

Resolution Index

- #2023-035 Approval of the Board Meeting Minutes of September 25th, 2023
- #2023-036 Approval of September 2023 Financial Statements
 - Payouts for the General, Private, Capital Improvement and Brewster Café Funds
 - Donations in the amount of \$9,742.51
- #2023-037 Approval of 2024 Public Library Fund Allocation
- #2023-038 Approval of Capital Improvement and maintenance Fund Expenditure
- #2023-039 Approval of Sunday February 25th, 2024 as the date for the Annual Meeting of the Membership



HUDSON LIBRARY & HISTORICAL SOCIETY

96 LIBRARY STREET · HUDSON, OHIO · 44236

October 30th, 2023

The regularly scheduled meeting of the Board of Trustees of the Hudson Library and Historical Society was called to order at 7:06 pm on Monday, October 30th, 2023, in the Flood Family Meeting room by President Basil Musnuff.

President Basil Musnuff directed the Board Secretary to call the Roll.

TRUSTEES PRESENT AT ROLL CALL

Mr. Samuel Barnett – y
Mr. Tim Clarke – n
Ms. Beverly Dorson – y
Mr. Basil Musnuff – y
Mr. John Rydquist – y

Ms. Anne Suntken – y
Mr. Rob Swedenborg - y
Ms. Heidi Walters - y
Ms. Carleen Welch - y

OFFICIALS AND OTHERS PRESENT AT ROLL CALL

Ms. Leslie Polott, Executive Director – y
Ms. Molly Pandelli, Fiscal Officer – y
Ms. Marie Turkovich, Deputy Fiscal Officer/Board Secretary – y

VISITORS

Hillary Sullivan– Hudson League of Women Voters

Public Comment

Mr. Musnuff invited public comment as the first order of business. No comments were brought forth.

Minutes

Mr. Musnuff presented the minutes of Regular Board Meeting on September 25th, 2023. Mr. Musnuff invited any comments or proposed changes to the minutes, and none were brought forth.

Resolution #2023-035: Mr. Swedenborg made the motion to approve the minutes of the September 25th, 2023, Regular Board Meeting. Mr. Barnett seconded, and they were approved by unanimous voice vote.

Finance Committee

Ms. Welch stated that the Finance Committee met to review the September 2023 Financial Statement as well as the 2024 PLF Allocation and a Capital Fund Expenditure proposal. Ms. Pandelli then presented the Financial Statements.



HUDSON LIBRARY & HISTORICAL SOCIETY

96 LIBRARY STREET · HUDSON, OHIO · 44236

October 30th, 2023

A. Fiscal Officer's Report

1. September 2023 Financial Statements

- a. Payouts from the General, Private, Capital Improvement and Brewster Café Funds
- b. Donations in the amount of \$9,742.51

In September, the library received just over \$156,000 in PLF revenue, which is almost 10% more than what was received last year. For the year, total PLF revenue for the library is up almost 5%, while statewide PLF is up 1.2%.

In September, the library received a settlement payment for the 2nd half property taxes in the amount of \$193,619.49, with the final homestead and rollbacks reimbursement received in October.

The private funds investment account earned \$6,537.88 in interest and dividends for the month. There was a decrease in market value of approximately \$116,000, leaving a balance of just over \$2.55 million at month end.

In September, the library received \$9,742.51 in grants and donations, including \$4,000 from the Friends of the Library to fund the new Teen Classics collection, \$4,999 for an LSTA preservation grant, and \$500 from Norman and Annemarie Otto for large print materials.

Mr. Musnuff inquired about the number of repeat donors the library had. Ms. Pandelli responded that there are approximately fewer than ten donors that give on an annual basis.

Mr. Swedenborg inquired about the Homestead and Rollback payments and whether those payments were being phased out. Ms. Pandelli responded that the Homestead rollbacks and reimbursements would not apply to any new levies, with the taxpayer having to pay the additional amount.

Resolution #2023-036: Ms. Welch made the motion to approve the September Financial Statements as presented. Ms. Dorson seconded, and they were approved by a unanimous voice vote.

Ms. Pandelli stated that Summit County library directors met to review and approve the 2024 PLF allocations. Ms. Pandelli stated the formula has not changed for nearly 40 years. The Hudson Library's allocation percentage of 7.12565% is a decrease from 2023, which is a first in over 10 years. This is due in part to Stow-Munroe Falls Library joining CLEVNET, causing a spike



HUDSON LIBRARY & HISTORICAL SOCIETY

96 LIBRARY STREET · HUDSON, OHIO · 44236

October 30th, 2023

in their circulation. The other factors of the formula usually do not change, such as the number of branches or square footage. This decrease in the PLF percentage equates to approximately \$60,000 less in funds received each year. Ms. Welch and Ms. Pandelli stated the Board must approve the formula to avoid delay of the distribution of funds for all of Summit County.

Resolution #2023-037: Ms. Welch made the motion to approve the 2024 Public Library Fund Allocation of 7.12565%. Mr. Barnett seconded, and it was approved by a unanimous voice vote.

Ms. Polott reviewed the proposal distributed to the Board from IVideo. The proposal is for a new public announcement system (PA) for the library. She stated the current system is phone voiceover, but it is inadequate and does not work in all areas of the building. The new system will expand capabilities to include all areas of the building for emergency and other announcements.

Resolution #2023-038: Ms. Welch made the motion to approve the Capital Improvement and Maintenance Fund expenditure. Ms. Walters seconded, and it was approved by a unanimous voice vote.

Director's Report

Ms. Polott presented the Director's report and in addition to the report distributed, she highlighted upcoming winter programs in November with Japan month and December with four-day Winter Wonderland events. Programs for 2024 are being planned, including securing author Brad Taylor, who is returning. She circulated a handout describing the history of the Hudson Community Band and Town bands, as well as a photo of a 360-degree prototype exhibit case to be displayed on the second floor. This standalone display case will house sheet music, coronet, helmet and epaulets.

Ms. Polott stated a prior library trustee, Kent McMath and his wife donated a collection of children's early literature. The books will be named the *McMath Collection*, with nameplates placed within the books.

Mr. Swedenborg commented on the security presence at the Adam Kinzinger program on October 23rd. Ms. Polott stated that for some of the larger library events we provide security, she stated there were no incidents reported at the event.



HUDSON LIBRARY & HISTORICAL SOCIETY

96 LIBRARY STREET · HUDSON, OHIO · 44236

October 30th, 2023

Friends of the Hudson Library

Ms. Dorson stated that the Friends Annual meeting will be held on November 9th. She highlighted their holiday sale scheduled for December 2nd and a volunteer and staff thank you reception on December 22nd, to be held in the Flood Family meeting room between 11 am – 1 pm.

Committee Reports

Philanthropy Committee

Ms. Walters, Chair of the Philanthropy Committee gave an update on the meeting prior to the Board Meeting. She stated that the committee was working on educational and website redesign efforts to promote giving as well as a Children's Holiday giving tree.

Nominating Committee

Mr. Barnett stated that the Annual Meeting of the membership date would determine the trustee application deadline. He stated that he may have some suggested revisions and would circulate a draft before finalization. Mr. Rydquist also suggested revisions to the application.

Other Business

Annual Meeting of the Membership

Mr. Musnuff raised the topic of the date for the 2024 Annual Meeting of the membership for discussion. He stated that pre-COVID the Annual Meeting was held on Sunday.

Resolution #2023-039: Mr. Barnett made the motion to approve Sunday February 25th, 2024 for the Annual Meeting of the Membership at the Hudson Library and Historical Society at 2 pm. Mr. Swedenborg seconded, and it was approved by a unanimous voice vote.

Adjournment

Meeting adjourned at 7:50 pm.

Respectively Submitted,

Mr. Basil Musnuff, President
Board of Trustees

Ms. Marie Turkovich, Board Secretary
Board of Trustees